STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

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TO   :

FROM :

DATE: 23 May 1961

SUBJECT: Report on Progressing in Programming

    1. Following is a report on the progress I have made in programming material from the textbook entitled Intelligence Research Facilities and Techniques, which is used in training intelligence research analysts in the Agency. This report covers the period from 6 March to 22 May 1961.

    2. A program consisting of about 225 frames was completed on Part I of the textbook, dealing with the analyst's place in the national security structure. This program has been divided into two equal sections, each of which requires about two hours of work by a student. The second section begins with some review work on the first section.

    3. The program has been under constant revision as a result of its being reviewed by the two consultants on programming, and of experience with subjects who have worked through the program.

    4. The program has been worked through by a total of six subjects: one JOT, two Ph.D.'s in OSI, and three secretarial personnel. All but the JOT agreed that they learned a great deal from the program, and that it was the most effective method of learning they had ever encountered. The JOT felt he could have learned as much, in less time, through reading the text alone. During the next weeks the program will be worked by two secretarial personnel each week.

    5. During the next few weeks I plan to program Part II of the textbook, which deals with the planning of intelligence research projects. After this has been reviewed by the consultants, it will also be tried on a number of subjects.

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